

# GUEST APPLICATION AND SCREENING INFORMATION

**IMPORTANT – Previous versions will not be accepted**

Community: **Paradise Pines Condominium Association** 20300 Leonard Road, Lutz, FL 33558

Guest Name (s) \_\_\_\_\_ Phone# \_\_\_\_\_

Guests that stay more than fourteen nights in a calendar year must complete the application and screening process, including a background check and approval from the board of directors. Non-family member guests that stay when owners/renters are not present must complete the application and screening process for any overnight visit. Guests do not need to be members of AANR or another nudist organization. Guests must adhere to the Paradise Pines RV Park rules. Owners/renters are responsible for the behavior of their guest(s). The requirement of a background check may be waived at the discretion of the Board of Directors for medical related circumstances.

The following information must be submitted with your Application.

- **Check Made Payable to Paradise Pines Condominium Association for \$35 (per individual) for a U.S. or Canadian search.**
- **Check Made Payable to Vanguard Management Group for \$15 per application**
  - This payment is **non-refundable!** Any returned or stop payment checks will be liable for a **\$25 return check fee.**
  - **Rush Fee** is an extra \$35.00 per individual, made payable to **Vanguard Management Group**. This guarantees that a completed screening application received during normal business hours Monday through Friday, will be **submitted to the board of directors within 24 hours.** (see below for Board qualification information)
  - Send application and payment to: Vanguard Management Group, 9300 N. 16<sup>th</sup> St., Tampa FL 33612
- **If US citizen, must provide:**
  - **A copy of a Driver's License or Passport (picture must be recognizable)**
  - **Copy of SS card or a like item pre-printed with your SS# (like a W2)**
- **If Canadian citizen, must provide:**
  - **Driver's License**
  - **Current street address, City and Province**

\*\*\*The Board has 15 days to qualify this application **prior to the visit date.** **Guest visiting prior to qualifying** may invoke a fine assessed to the Owner/Renter. In addition, a fine of no more than \$100 a day, or a max \$1000 may be assessed to the Owner/Renter for Guests that have not provided the association with a complete, truthful, signed application, payment all fees. Fines may also be imposed for other violations of the governing documents. The Board has 3 days to qualify transfers from applicants that have paid rush fees.

***The 15 days (3 days for rushes) does not begin until the Association has received:***

- A completed application on each couple or individual over 18 years of age
- A screening fee for each applicant/couple required to provide one. Fees are above.

**Incomplete applications, applications without fees, and fees without applications, will be mailed back to the applicant and the applicant will be notified by email.**

Mail to: Vanguard Management Group  
9300 N. 16<sup>th</sup> St.  
Tampa, FL. 33612

If you have any questions, on the application process or want confirmation of receipt for your application, please email [denise@vanguardmanagementgroup.com](mailto:denise@vanguardmanagementgroup.com). All other questions, please call or email Alice Kuhn at: [alice@vanguardmanagementgroup.com](mailto:alice@vanguardmanagementgroup.com), 813-955-4642.

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"I hereby authorize **Paradise Pines Condominium Association** to obtain a consumer report and any other information it deems necessary, for the purpose of evaluating my application. I understand that such information may include, but is not limited to, civil and criminal information, records of arrest, rental history with respect to behavior and timely payment of rents, employment and/or salary details, vehicle records, licensing records, and/or other necessary information.

**"I hereby expressly release:** Paradise Pines Condominium Association; **and any procurer or furnisher of information, from any liability what-so-ever in the use, procurement, or furnishing of such information, and understand that my information may be provided to various local, state, and/or federal government agencies, including without limitations, various law enforcement agencies."**

APPLICANT #1 NAME \_\_\_\_\_ ACTIVE MILITARY? \_\_\_\_\_

APPLICANT'S EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE APPLICANT #1 \_\_\_\_\_

APPLICANT #2 NAME \_\_\_\_\_ ACTIVE MILITARY? \_\_\_\_\_

APPLICANT'S EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE APPLICANT #2 \_\_\_\_\_

Name of the Community: **Paradise Pines Condominium Association.**

Visit Date(s) \_\_\_\_\_

PPVRP Unit Number you are visiting \_\_\_\_\_

PPRPV Unit Owner/Renter Name and Phone Number \_\_\_\_\_

APPLICANT #1 PERMANENT ADDRESS \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ MOBILE # \_\_\_\_\_

DOB \_\_\_\_\_ DRIVER'S LICENSE # & STATE \_\_\_\_\_

APPLICANT #2 PERMANENT ADDRESS \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ MOBILE # \_\_\_\_\_

DOB \_\_\_\_\_ DRIVER'S LICENSE # & STATE \_\_\_\_\_

CHECK, CASHIER CHECK or MONEY ORDER # \_\_\_\_\_

Any children occupants/NAMES/DOB \_\_\_\_\_